

Logging Application Check List

- Completed Application
- Signed Application by Property Owner & Logger
- Entity Disclosure Form (If not owned by an individual)
- Written Narrative, Site Plan, Maps, Related Documents
 - Escrow Set Up \$1000
 - Copy of Paid Property Taxes
 - Insurance (Workmen's Comp)
- Fee Paid \$500 + \$375 Forester Review Fee



Town of Mamakating Planning Board

2948 Route 209
Wurtsboro, NY 12790
Telephone: (845) 888-3031
Fax: (845) 888-5677

Timber Harvesting Application Checklist

The following checklist is provided to indicate the required information that is to be submitted with a Timber Harvesting Application *for Commercial Operations ONLY* (refer to §181-6 of the Town Code for information required for noncommercial operations). This list has been generated based on the standards and regulations defined in Chapter 181 – Trees of the Mamakating Town Code along with the requirements listed in the Town of Mamakating Timber Harvest Application. Reference should be made to §181-2 of the Town Code for definition of any terms in this list related to timber harvesting operations.

Applicants Shall Provide:

- Town of Mamakating Timber Harvest Application
- Application Fee and Escrow
- Completed Short Environmental Assessment Form
- Certificate of Liability Insurance in the amount of \$1,000,000 for the Logging Company
- A valid Certificate of Workers Compensation Insurance for the Logging Company
- Documentation of County Approval (if County road/bridge is crossed)
- Driveway permit for logging operations from Town Highway Superintendent for any site access location from a Town road (*in no way is such a permit to be considered approval for a driveway or new road entrance for any future development of project site)
- Cash bond to cover any and all liabilities of logging operations
- The logger is to note current conditions of the Town road before logging operations
- Applicant's estimate of total cost of improvements and 5% inspection fee (if required by PB)

Applicants Shall Include:

- The total land area involved in the cutting operations (total parcel size and proposed harvest area)
- The average number of trees per acre proposed to be removed
- The range, in inches of diameter, of trees proposed to be cut
- The number of trees of each species proposed to be cut
- The total board foot volume for each species proposed to be cut

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The total volume proposed to be removed from the cutting area

The average number of board feet per acre proposed to be cut

For harvesting of products such as Christmas trees, fence posts, pilings and firewood, the units proposed to be removed per acre and the total units for the area to be removed shall be shown in lieu of the information required in the previous four bullets of this list

Description of proposed erosion control measures and/or erosion control plan

Sketch Map of proposed project area

Sketch Map Shall Include:

The boundaries of the subject property

Access roads into the project property, with approval from the Highway Superintendent

The location of all product loading areas

A 25-foot buffer along property lines to indicate no-cutting zone

Additional Required Information:

Demonstrate sight distances at site entrance

Applicable NYSDEC permitting documentation (e.g. SPDES, stream crossing, wetland disturbance, endangered species, etc.) Indicate below:

Logging Application Check List

All of the following items are required before logging application goes before the planning board:

Original Completed Application

Applicants Initials: _____ Engineers Initials: _____

Signed & Notarized agreement of compliance to the Town of Mamakating regulations

Applicants Initials: / _____ Engineers Initials: _____

Valid Certificate of Workers Compensation

Applicants Initials; _____ Engineers Initials: _____

Liability Insurance (1 Million dollars)

Applicants Initials: _____ Engineers Initials: _____

Summary of cutting operation

Applicants Initials: / _____ Engineers Initials: _____

Sketch map

Applicants Initials: _____ Engineers Initials: _____

Land owners Statement

Applicants Initials; _____ Engineers Initials: _____

Town Foresters statement

Applicants Initials: _____ Engineers Initials: _____

Highway Superintendent's Statement

Applicants Initials: _____ Engineers Initials: _____

Bond posted

Applicants Initials: _____ Engineers Initials: _____

Fee (\$875.00)

Applicants Initials: _____ Engineers Initials: _____

Engineers Fee (required before logging permit is issued)

TOWN OF MAMAKATING PLANNING BOARD

2948 - Route 209

Wurtsboro, New York 12790

TEL. (845) 888-3051

FAX. (845) 888-2707

TIMBER HARVEST APPLICATION

Date: _____

Owner's name: _____ Phone # _____

Address: _____

Logger's name: _____ Phone # _____

Address: _____

Location of property: _____

Tax Map location: Section _____ Block _____ Lot _____

Description: _____
total acreage of parcel total acreage to be logged

signature of property owner

Building Inspector

- Certificate of Liability Insurance in the amount of \$1,000,000 for the Logging Company must be submitted prior to granting the Timber Harvest permit and the Town of Mamakating to be named as certificate holder.
- If a County road/bridge is crossed, county approval and permit is required.

LOGGER MUST BE PRESENT AT PLANNING BOARD MEETING

The Town of Mamakating Planning Board requires that the permit holder (property owner) and its agents (the logger) agree to comply with the following requirements:

- 1.) All regulations set by chapter 181 of the Town of Mamakating Zoning Code ("Trees") with respect to Harvesting of Trees for Commercial use shall be complied with. Initial: _____
- 2) Pursuant to Chapter 181(attached 9 pages) of the Town of Mamakating Zoning Code (Subsection 181-7E) the logging permit shall be valid for one year from the date of issuance. An extension of the permit is available only on the recommendation of the Planning Board when requested by the landowner. Initial: _____
- 3.) Logger is required to obtain driveway permits for any location they will be accessing from a town road. Initial: _____
- 4.) Logger may only use those locations of access to town roads for which they have received highway department permits Initial: _____
- 5.) The issuance of a driveway permit for logging operations is in no way to be considered approval for a driveway or new road entrance for any future development of the project site. Initial: _____
- 6.) The placement of gravel or crushed stone by the logger at access locations are required to prevent the tracking of mud onto town roads any mud on a town road, as a result of the logging operation, shall be removed by the logger Initial: _____
- 7.) At no time shall the logger load logs onto trucks on a town road and drag, skid or pull logs on, across or a long town roads. Initial: _____
- 8.) At no time shall the logger obstruct, alter or cause damage to existing drainage run-off ditches or culverts along town roads. Initial: _____
- 9.) The logger shall post a cash bond with the Town to cover any and all liabilities of the logger during operations before a permit can be issued by the building Department. Initial: _____
- 10.) Transportation of logs over town roads are prohibited during the months of March and April because of soft road conditions due to the frost leaving the roads and the normal heavy rains that occur during this time of year. Initial: _____
- 11.) The logger is to note current conditions of the town road before starting logging operations and shall not damage the road during logging operations. Damage that could occur can be caused by, but not limited to, hauling of logs, loading or unloading equipment at the site, tracking of mud and/or careless operations. Initial: _____
- 12.) Before the start of any logging operation, the logger shall notify the Superintendent of Highways of their proposed starting date. Initial: _____
- 13.) The Superintendent of Highways has the right to suspend the hauling of logs on town roads and to limit the amount of logs on trucks at any time that he believes damage to the road could occur. Initial: _____
- 14.) The logger shall not disturb any normal water shed run-off streams or create new streams that when disturbed or created may allow water to divert from existing culverts or drainage ditches resulting in damage to town roads. Initial: _____
- 15.) The permit holder and his employees will not cross any streams unless required permits for such crossing are issued by the D.E.C. Initial: _____

16.) A valid Certificate of Workers Compensation Insurance for the logging company must be on file in the Building Department during the logging operation. Initial: _____

17.) Logger shall notify the Superintendent of Highways when they are completely done with their logging operations so an inspection can be completed prior to the release of any bonds or liability securities. Initial: _____

If your firm agrees to comply with the proceeding listed conditions, please sign the following statement to indicate your agreement and return the letter to the Planning Board Office as soon as possible so the Planning Board may recommend issuance of the logging permit you have requested.

I, _____, (owner) & I, _____, (logger) Do hereby agree to comply with the aforementioned conditions if the Planning Board makes the recommendation for the granting of this requested permit to harvest trees for commercial use. As well as the excerpt below from the Town of Mamakating Town Law for fees.

Signature (Logger)

Signature (Property owner)

Address

Address

Subscribed and sworn to before me
this _____ day of _____, 20____.

Subscribed and sworn to before me
this _____ day of _____, 20____.

Notary Public

Notary Public

I have read the following excerpt from the Town of Mamakating Town Law and fully understand that I will be responsible for all professional fees and non-ministerial expenses associated with the review of my project. also understand that the logging permit will no be issued until all fees are paid in full.

“Be it further resolved that this schedule may be modified from time to time by resolution of the Town Board; and
Be it further resolved that, except in the case of area variances, the fees established pursuant to this resolution shall be deemed to be minimum fees and any additional expenses actually incurred by the Town for professional consultants, another non-ministerial expenses shall be imposed on the applicant and aid by certified check prior to the endorsement of an approved subdivision plat or site plan or the issuance of any building permit, or the issuance of a Certificate of Occupancy or inspection or the filing of any applicable local law with the Secretary of State.”

Short Environmental Assessment Form

Part 1 - Project Information

Instructions for Completing

Part 1 - Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

Part 1 - Project and Sponsor Information			
Name of Action or Project:			
Project Location (describe, and attach a location map):			
Brief Description of Proposed Action:			
Name of Applicant or Sponsor:		Telephone:	
		E-Mail:	
Address:			
City/PO:		State:	Zip Code:
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.			NO <input type="checkbox"/>
			YES <input type="checkbox"/>
2. Does the proposed action require a permit, approval or funding from any other governmental Agency? If Yes, list agency(s) name and permit or approval:			NO <input type="checkbox"/>
			YES <input type="checkbox"/>
3.a. Total acreage of the site of the proposed action? _____ acres			
b. Total acreage to be physically disturbed? _____ acres			
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor? _____ acres			
4. Check all land uses that occur on, adjoining and near the proposed action.			
<input type="checkbox"/> Urban <input type="checkbox"/> Rural (non-agriculture) <input type="checkbox"/> Industrial <input type="checkbox"/> Commercial <input type="checkbox"/> Residential (suburban)			
<input type="checkbox"/> Forest <input type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input type="checkbox"/> Other (specify): _____			
<input type="checkbox"/> Parkland			

5. Is the proposed action, a. A permitted use under the zoning regulations?	NO	YES	N/A
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Consistent with the adopted comprehensive plan?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	NO	YES	
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?	<input type="checkbox"/>	<input type="checkbox"/>	
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area? If Yes, identify: _____	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
8. a. Will the proposed action result in a substantial increase in traffic above present levels?	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
b. Are public transportation service(s) available at or near the site of the proposed action?	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	
c. Are any pedestrian accommodations or bicycle routes available on or near site of the proposed action?	<input type="checkbox"/>	<input type="checkbox"/>	
	NO	YES	
9. Does the proposed action meet or exceed the state energy code requirements? If the proposed action will exceed requirements, describe design features and technologies: _____	<input type="checkbox"/>	<input type="checkbox"/>	
10. Will the proposed action connect to an existing public/private water supply? If No, describe method for providing potable water: _____	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
11. Will the proposed action connect to existing wastewater utilities? If No, describe method for providing wastewater treatment: _____	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
12. a. Does the site contain a structure that is listed on either the State or National Register of Historic Places?	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
b. Is the proposed action located in an archeological sensitive area?	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency?	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody? If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____	<input type="checkbox"/>	<input type="checkbox"/>	
	<input type="checkbox"/>	<input type="checkbox"/>	
14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply: <input type="checkbox"/> Shoreline <input type="checkbox"/> Forest <input type="checkbox"/> Agricultural/grasslands <input type="checkbox"/> Early mid-successional <input type="checkbox"/> Wetland <input type="checkbox"/> Urban <input type="checkbox"/> Suburban			
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered?	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
16. Is the project site located in the 100 year flood plain?	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
17. Will the proposed action create storm water discharge, either from point or non-point sources? If Yes, a. Will storm water discharges flow to adjacent properties? <input type="checkbox"/> NO <input type="checkbox"/> YES	NO	YES	
	<input type="checkbox"/>	<input type="checkbox"/>	
b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)? If Yes, briefly describe: _____	<input type="checkbox"/> NO <input type="checkbox"/> YES		

18. Does the proposed action include construction or other activities that result in the impoundment of water or other liquids (e.g. retention pond, waste lagoon, dam)? If Yes, explain purpose and size: _____	NO	YES
_____	<input type="checkbox"/>	<input type="checkbox"/>
19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility? If Yes, describe: _____	NO	YES
_____	<input type="checkbox"/>	<input type="checkbox"/>
20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste? If Yes, describe: _____	NO	YES
_____	<input type="checkbox"/>	<input type="checkbox"/>
I AFFIRM THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE.		
Applicant/sponsor name: _____		Date: _____
Signature: _____		

Part 2 - Impact Assessment. The Lead Agency is responsible for the completion of Part 2. Answer all of the following questions in Part 2 using the information contained in Part 1 and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept "Have my responses been reasonable considering the scale and context of the proposed action?"

	No, or small impact may occur	Moderate to large impact may occur
1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations?	<input type="checkbox"/>	<input type="checkbox"/>
2. Will the proposed action result in a change in the use or intensity of use of land?	<input type="checkbox"/>	<input type="checkbox"/>
3. Will the proposed action impair the character or quality of the existing community?	<input type="checkbox"/>	<input type="checkbox"/>
4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)?	<input type="checkbox"/>	<input type="checkbox"/>
5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway?	<input type="checkbox"/>	<input type="checkbox"/>
6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities?	<input type="checkbox"/>	<input type="checkbox"/>
7. Will the proposed action impact existing: a. public / private water supplies? b. public / private wastewater treatment utilities?	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources?	<input type="checkbox"/>	<input type="checkbox"/>
9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)?	<input type="checkbox"/>	<input type="checkbox"/>

	No, or small impact may occur	Moderate to large impact may occur
10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems?	<input type="checkbox"/>	<input type="checkbox"/>
11. Will the proposed action create a hazard to environmental resources or human health?	<input type="checkbox"/>	<input type="checkbox"/>

Part 3 - Determination of significance. The Lead Agency is responsible for the completion of Part 3. For every question in Part 2 that was answered "moderate to large impact may occur", or if there is a need to explain why a particular element of the proposed action may or will not result in a significant adverse environmental impact, please complete Part 3. Part 3 should, in sufficient detail, identify the impact, including any measures or design elements that have been included by the project sponsor to avoid or reduce impacts. Part 3 should also explain how the lead agency determined that the impact may or will not be significant. Each potential impact should be assessed considering its setting, probability of occurring, duration, irreversibility, geographic scope and magnitude. Also consider the potential for short-term, long-term and cumulative impacts.

- Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action may result in one or more potentially large or significant adverse impacts and an environmental impact statement is required.
- Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action will not result in any significant adverse environmental impacts.

_____ Name of Lead Agency	_____ Date
_____ Print or Type Name of Responsible Officer in Lead Agency	_____ Title of Responsible Officer
_____ Signature of Responsible Officer in Lead Agency	_____ Signature of Preparer (if different from Responsible Officer)

PRINT

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